

February 8, 2024

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A meeting was convened at 4:10 pm in Room 59 at Kickemuit Middle School. A quorum was established.

- I. Attendance: J. Saarinen, S. Stringer, B. Chidester, J. King, D. Parks, N. Ross, K. Aleicho, N. Patalano, J. McDonald, E. Letourneau, J. Colaneri, K. Pereira, M. Camara, D. Achilli, T. DeSanto
- II. Review Agenda
 - A. Addition to New Business - tutoring policy
 - B. January 2024 minutes approved as presented
- III. New Business
 - A. Hugh Cole Representatives
 1. Jen Colaneri and Erin Letourneau
 - B. District Disciplinary Form and Flow Chart
 1. A flow chart was disseminated for use by reps attending disciplinary meetings with BWEA members
 - C. BWEA Building Meetings
 1. Each building shared how faculty advisory meetings were held and if building representatives were meeting with building administration regularly
 2. Faculty Advisory is a contracted committee (pg. 79 & 80 Article 29.B)
 3. Suggested building representatives update members during the last 5-10 minutes of monthly faculty meetings
 - D. HSA Funding
 1. Members should check paychecks for HSA withdrawals beginning with the January 9th pay period.
 2. Email Emily Fox with any discrepancies
 - E. Tutoring Policy
 1. Teachers cannot be paid for tutoring their own students, other than summer vacation
 2. More information to come
- IV. Old Business
 - A. Entrance/Exit Doors
 1. All schools should use 1 door
 - B. NEARI Lobby Day
 1. Good turnout and well-organized
 2. Next year's Lobby Day will be scheduled
 - C. Morale Survey
 1. Time to complete the survey will be given during February 16's professional development day
 - D. BWEA Member Organizer Campaign
 1. The district's topic will be communication, ex. BWEA updates after faculty meetings
 - E. ASPEN referrals

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1. All elementary teachers will use ASPEN for conduct referrals, not the journal feature - no paper referrals will be filled out
2. Training for IT is being scheduled
3. Be careful with wording incidents

V. Building Issues

- A. Colt Andrews - camera issues continue
- B. Guiteras - lack of communication
- C. Hugh Cole
 1. Misinformation
 2. behavior issues
 3. lack of response to emergencies
 4. Missing Feinstein money
 5. No handbook
- D. Rockwell - buses coming late
- E. Kickemuit Middle School - nothing to report
- F. Mt. Hope High School - nothing to report

VI. Reports

- A. Co-Presidents
 1. Reminder anything on district email is subject to a court hearing; do not use district email for personal information
 2. There are spots available for delegate's assembly meeting in March
 3. There are some school committee members who are running
 4. Enrollment is down and dismissal letters are beginning to be sent out
- B. Vice-President - nothing to report
- C. Treasurer
 1. 1099 forms were sent out
 2. The annual report was filed
- D. Secretary - nothing to report
- E. High School Grievance Co-Chair - nothing to report
- F. Middle School Grievance Co-Chair - nothing to report
- G. Elementary Grievance Co-Chair - 1 grievance in abeyance

Meeting adjourned 6:00 pm